

# **KEYSTONE LOCAL SCHOOL DISTRICT**

Board of Education Meeting  
Keystone High School  
580 Opportunity Way  
LaGrange, Ohio 44050

## **REGULAR MEETING**

March 14, 2022  
6:00 p.m.

### **AGENDA**

The Board receives a full agenda several days prior to the Board meeting. The agenda may deal with curriculum, budget, hiring of personnel, facilities, school transportation or long-range planning. The agenda usually includes written supporting material that helps with decision-making. If it appears that quick action has been taken on an item, it may be because the topic has been studied for several weeks or that questions have been answered in advance of the meeting.

#### **I. CALL TO ORDER BY PRESIDENT**

##### **A. ROLL CALL:**

Roll Call: Maiden\_\_\_\_; O'Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield \_\_\_\_; Stang\_\_\_\_;

##### **B. PLEDGE OF ALLEGIANCE**

#### **II. APPROVAL OF AGENDA**

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to

##### **A. APPROVE AGENDA AS PRESENTED**

##### **B. APPROVE AGENDA AS PRESENTED WITH CORRECTIONS, OR**

##### **C. APPROVE AGENDA WITH ADDENDUM AS PRESENTED**

Roll Call: Maiden\_\_\_\_; O'Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield \_\_\_\_; Stang\_\_\_\_;

#### **III. APPROVE MINUTES OF PRIOR MEETINGS**

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to dispense with the reading of the minutes of the Regular Meeting on February 15, 2022 and the Special Meeting on March 1, 2022. The minutes were distributed as required by law and, shall be approved as presented.

Roll Call: Maiden\_\_\_\_; O'Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield \_\_\_\_; Stang\_\_\_\_;

#### **IV. AUDIENCE PARTICIPATION**

##### **A. RECOGNITION AND HEARING OF VISITORS**

*(Discussion of Agenda Items only) In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation is permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Each person addressing the Board will give his/her name and address.*

##### **B. INPUT FROM STAFF**

##### **C. KHS PRESENTATION BY ENVIRONMENTAL CLUB OFFICERS**

##### **D. KHS PRESENTATION BY SARAH ROBINSON**

##### **E. KEYSTONE ATHLETICS UPDATE PRESENTATION BY JONATHAN BAILEY**

#### **V. CURRICULUM CORNER**

**Amanda Goran**, Director of Curriculum and Instruction

- Business Advisory Council PD and Tours

#### **VI. SPED SPOTLIGHT**

**Kristen Campbell**, Director of Pupil Services

- MARCHing Ahead in SpEd

#### **VII. FINANCIAL REPORT BY TREASURER/CFO**

##### **A. APPROVE FINANCIAL REPORTS**

The Treasurer/CFO recommends approval of the financial reports, including investments for February 2022, as presented.

Moved by \_\_\_\_\_, second by \_\_\_\_\_ that the foregoing recommendations be approved.

Roll Call: Maiden\_\_\_\_; O’Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield \_\_\_\_; Stang\_\_\_\_;

#### **VIII. SUPERINTENDENT REPORTS AND RECOMMENDATIONS**

Items Requiring Board Action

##### **A. EMPLOYMENT OF PERSONNEL**

##### **1. ACCEPT CLASSIFIED RESIGNATION**

The Superintendent recommends accepting the following resignation for the purpose of retirement.

- a. Sharon Maruskin – Bus Monitor - effective end of day on 6/30/2022

**2. ACCEPT RESIGNATION**

The Superintendent recommends accepting the resignation of the following individuals:

- a. Leann Manning – Varsity Football Cheerleading Advisor and Junior Varsity Basketball Cheerleading Advisor – effective end of day 2/25/2022
- b. Zachary Srnis – Permanent Substitute – effective end of day 3/7/2022

**3. APPROVE CLASSIFIED CONTINUING CONTRACT**

The Superintendent recommends granting a continuing contract to the following individuals as they have successfully completed an eighteen-month probationary period:

- a. Kelly Isenhart – KHS Cashier – effective 3/17/2022
- b. Stacey Ludlam – KES Cleaner – effective 4/1/2022
- c. Sarah Buckingham – KES Special Needs Paraprofessional – effective 4/16/2022

**4. APPROVE TRANSFER**

The Superintendent recommends transferring the following individual for the 2021-2022 School Year:

- a. Theresa Seman from KES Lunch Monitor 2.5 hours a day to KES Cafeteria Worker/Cashier 3.0 hours a day effective 3/1/2022

**5. EMPLOY 2021-2022 EXTRA DUTY PERSONNEL**

The Superintendent recommends employment of the following individual on extra duty contract for the 2021-2022 school year, pending all record checks and completion of state and local requirements, up to maximum salary:

- a. Andrew Hoch – Freshman Softball – 50% - Step 2 - \$1,222.61

**6. APPROVE VOLUNTEERS**

The Superintendent recommends approving the following individuals as a volunteer for the 2021-2022 school year for the position indicated, pending all record checks and completion of state and local requirements:

- a. Alan Carmen – Baseball
- b. Jennifer Drake - Softball
- c. William Scherer - Softball

**7. EMPLOY CLASSIFIED SUBS FOR THE 2021-2022 SCHOOL YEAR**

The Superintendent recommends employment of the following 2021-2022 classified substitutes for the positions and hourly rates noted, pending all record checks and completion of state and local requirements.

- a. Linda Archer  
Cleaning - \$10.73/hr. – effective 3/8/2022  
Custodian/Maintenance - \$14.63/hr.
- b. Leanne Cromer  
Cleaning - \$10.73/hr. – effective 3/2/2022
- c. Theresa Seman  
Cafeteria - \$11.78/hr. – effective 2/14/2022

Moved by \_\_\_\_\_, second by \_\_\_\_\_ that the foregoing recommendations be approved.

Roll Call: Maiden\_\_\_\_; O’Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield \_\_\_\_; Stang\_\_\_\_;

**8. APPROVE VOLUNTEER**

The Superintendent recommends approving the following individual as a volunteer for the 2021-2022 school year for the position indicated, pending all record checks and completion of state and local requirements:

- a. Jennifer Maiden – Lacrosse

Moved by \_\_\_\_\_, second by \_\_\_\_\_ that the foregoing recommendations be approved.

Roll Call: Maiden\_\_\_\_; O’Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield \_\_\_\_; Stang\_\_\_\_;

**IX. OTHER BUSINESS**

**A. ACCEPT DONATIONS**

The Superintendent recommends accepting the following donations:

- 1. Amanda Wilkes - \$20.00 to KHS Drama Club
- 2. Jennifer Besel - \$60.00 to KHS Drama Club
- 3. Z-Graphics by Jan, LLC - \$75.00 to KHS Drama Club
- 4. Cunningham Family – Regal gift cards and candy valued at \$90.00 to KMS PBIS Program
- 5. Keystone Staff who participated in the be kind initiative - \$315.00 to Keystone’s Special Olympics Program

- B. APPROVE AMENDED 2022-2023 KHS COURSE GUIDE**  
The Superintendent recommends amending the 2022-2023 KHS Course Guide as presented.
- C. APPROVE ELECTRIC AUDIT PROJECT AGREEMENT**  
The Treasurer/CFO recommends approving the Electric Audit Project Agreement as presented.
- D. APPROVE MEMORANDUM OF UNDERSTANDING BETWEEN LORAIN COUNTY COMMUNITY COLLEGE AND KEYSTONE LOCAL SCHOOL DISTRICT**  
The Superintendent recommends approving the Memorandum of Understanding Between Lorain County Community College and Keystone Local School District for classroom use to support connecting to WebEx/Zoom Lorain County Community College classes and content for the term of 5 years as presented.
- E. APPROVE AGREEMENT WITH FRANKLIN UNIVERSITY**  
The Superintendent recommends approving the agreement between Franklin University and Keystone Local School District for Clinical Field Placement as presented.
- F. APPROVE AGREEMENT WITH LORAIN COUNTY PUBLIC HEALTH DEPARTMENT**  
The Superintendent recommends approving the Lorain County Public Health School Health Services Contract for the 2022-2023 school year for Nursing Services as presented.
- G. APPROVE PENFIELD TOWNSHIP AGREEMENT**  
The Superintendent recommends approving an agreement between Penfield Township and the Keystone Board of Education for use of its facilities for the period of January 1, 2022 through December 31, 2026 as presented.
- H. APPROVE SERVICE PROVIDER CONTRACT INTERNET SERVICE AGREEMENT WITH CONNECT**  
The Superintendent recommends approving the Service Provider Contract Internet Service Agreement with Connect for the period of July 1, 2022 through June 30, 2027 as presented.
- I. APPROVE LAGRANGE COMMUNITY PARK RELEASE AGREEMENT**  
The Superintendent recommends approving a release agreement between the LaGrange Community Park Board and the Keystone Board of Education for use of the park and its facilities as presented.

**J. APPROVE POLICIES AND REGULATIONS**

The Superintendent recommends approving the following Board Policies and/or Regulations:

- |        |          |
|--------|----------|
| 1. IKF | 4. KLB-E |
| 2. KL  | 5. KLD   |
| 3. KLB | 6. KLD-R |

Moved by \_\_\_\_\_, second by \_\_\_\_\_ that the foregoing recommendations be approved.

Roll Call: Maiden\_\_\_\_; O’Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield \_\_\_\_; Stang\_\_\_\_\_;

**ITEMS PRESENTED FOR INFORMATION AND DISCUSSION. MAY OR MAY NOT RESULT IN ACTION BY THE BOARD OF EDUCATION.**

**A. Future BOE Meetings @ 6:00 P.M.**

1. Thursday, April 21, 2022 – Regular Meeting – KHS Conference Room
2. Monday, May 16, 2022 – Regular Meeting – KHS Conference Room
3. Wednesday, June 29, 2022 – Regular Meeting – KHS Conference Room

**B. Policies and Regulations – Second Reading**

1. IGDJA

**X. OTHER BUSINESS TO COME BEFORE THE BOARD**

**A. ADMINISTRATIVE REPORTS**

**B. SUPERINTENDENT COMMITTEE REPORTS**

1. Jennifer Maiden: Legislative Liaison, Buildings & Grounds
2. Deborah Melda: JVS Representative
3. Carrie O’Boyle: Buildings & Grounds, Finance/Insurance & Wellness
4. Devin Stang: Student Achievement Liaison, Finance/Insurance
5. Kimberly Sturgill: KEEP, Student Achievement Liaison & Board Policy
6. Patricia Wakefield: Board Policy & Wellness

**C. COMMENTS/CONCERNS**

- Board Members
- Superintendent – Facility Plans
- Public *(In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Each person addressing the Board will give his/her name and address).*

## **XI. EXECUTIVE SESSION**

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to adjourn to Executive Session under ORC 102.03 and ORC 121.22 for the purpose of:

1. the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against such an employee, official or student, unless an such individual requests a public hearing (the Board will not hold an executive session for the discipline of one of its members for conduct related to the performance of his/her official duties or for his/her removal from office);
2. the purchase of property for public purposes or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair advantage to a person whose personal, private interest is adverse to the general public interest;
3. specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law;
4. matters required to be kept confidential by Federal law or State statutes;
5. preparing for, conducting or reviewing negotiations with public employees concerning their compensation or other terms and conditions of their employment;
6. in-person conferences with an attorney for the Board concerning disputes involving the Board that are the subject of pending or imminent court action or
7. consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets or personal financial statements of an applicant for economic development assistance, or negotiations with other political subdivisions respecting requests for economic development assistance, provided that:
  - A. the information is directly related to a request for economic development assistance that is to be provided or administered under provisions of State law authorized in Ohio Revised Code Section 121.22(G)(8)(1), or involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project and
  - B. a unanimous quorum of the Board has determined by a roll-call vote the executive session is necessary to protect the interests of the applicant or possible investment or expenditure of public funds to be made in connection with the economic development project.

With action to follow or with no action to follow.

Roll Call: Maiden\_\_\_\_; O'Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield \_\_\_\_; Stang\_\_\_\_;

Executive Session \_\_\_\_\_ p.m. Return to Open Session \_\_\_\_\_ p.m.

## **XII. ADJOURNMENT**

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to adjourn the Regular Meeting.  
(Time: \_\_\_\_\_)

Roll Call: Maiden\_\_\_\_; O'Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield\_\_\_\_; Stang\_\_\_\_;